20 August 1965

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SUBJECT:	Micro	reproduction	of E	ngineeri	ng Da	ta,	
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In a Statement of Task dated 13 November 1964, "Microreproduction of Engineering Data", the SPO specified the requirements for the types of microfilm materials which would be mounted into the aperture cards. It has since been determined that the Program requirements may be adequately fulfilled, and that certain economies of cost and time could accrue, if the specified task were reduced.

The Statement of Task calls for three types of aperture cards, vix:

- a. Type I, Class 1, to be retained by the Contractor
- p. Type I, Class 2, to be retained by the Contractor
- c. Type I, Class 3, Kind A, to be delivered to the Air Force.

It is desired to reduce the task so that the Contractor need produce only the first article, i.e., Type I, Class I aperture cards, and that these cards be delivered to the Air Force, specifically, to the PSO.

In connection with the task reduction, we wish to have you do the following:

- a. If the microreproduction task has not yet been started, make arrangements to have only Type I, Class I aperture cards produced.
- b. If the microreproduction task has been started, ascertain whether it would be economically feasible to halt progress on the task at the step which produces the Type I, Class 1 aperture cards; if so, then stop the work.
- c. If the microreproduction task has been started, and is near completion, then disregard the proposed change as stated and deliver all of the materials to the PSO upon completion.
- d. Report the decisions on "a", "b", or "c" to the SPO by 1 Sept 65, with advice as to the possibilities for reduction in costs to the Program.

Regards,

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